

**DRAFT MINUTES**

Washoe County Open Space and Regional Parks Commission  
November 29, 2018

Commissioner Doug Doolittle called the meeting to order at 2:32 p.m.

**1. Roll Call**

**Members Present:** Doug Doolittle, Chris Nenzel, Thomas Guinn, Stephanie Chen, Darla Lee, Jennifer Oliver, Polly Boardman

**Staff Present:** Colleen Wallace Barnum, Eric Crump, Michael Large, Kitty Jung, Dave Solaro, Jennifer Purgitt

**2. Pledge of Allegiance**

**3. Public Comments**

No public comments.

**4. Administer Oath of Office to newly appointed Commissioners: Stephanie Chen, Darla Lee, Jennifer Oliver and Polly Boardman**

Nancy Parent, County Clerk, administered the Oath of Office to newly appointed Open Space and Regional Parks Commissioners.

**5. Briefing on Ethics and Open Meeting Law by Deputy District Attorney Michael Large**

Michael Large, Deputy District Attorney, presented a briefing on Ethics and Open Meeting Law.

**6. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of November 29, 2018**

Commissioner Doolittle stated there was one change to the Agenda. There will not be a presentation for Item #9.

Motion by Commissioner Guinn to approve the Agenda for the Open Space and Regional Parks Commission Meeting of November 29, 2018. Second by Commissioner Nenzel. Motion carried.

**7. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of May 1, 2018 and June 5, 2018**

Motion by Commissioner Nenzel to approve the Minutes for the Open Space and Regional Parks Commission Meeting of May 1, 2018. Second by Commissioner Guinn. Motion carried.

Motion by Commissioner Guinn to approve the Minutes for the Open Space and Regional Parks Commission Meeting of June 5, 2018 with a change in the date in the heading from June 6, 2018 to June 5, 2018. Second by Commissioner Nenzel. Motion carried.

**8. Acknowledgment and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

Eric Crump, Director of Operations Division, recognized Mike Kangus, Andy Brown and Juan Martinez for 15 years of continuous service with Washoe County. Commissioner Doolittle thanked them for their service.

**9. Presentation by Eagle Scout Xavier Angus on his Visitor's Bench and Shade Tree project at Bartley Ranch Park**

There was not a presentation at today's meeting.

**10. Review, discussion and possible recommendation to the Board of County Commissioners regarding a proposed permanent easement (totaling 10,624 sq. ft.) by DR Horton for a storm drain and drainage on APN 162-010-20**

Eric Crump gave a presentation on a proposed easement on a Washoe County parcel for a storm drain and drainage. DR Horton is the applicant. Staff is recommending this Commission recommend approval of the easement application to the Board of County Commissioners.

Commissioner Guinn asked how big the storm drain is. Eric Crump stated it was a 30 inch storm drain. Commissioner Doolittle asked about the appraisal. Mr. Crump said an appraisal will be done and DR Horton will pay full value of the appraisal. Commissioner Doolittle asked the time frame for construction. Tom Willey, DR Horton, said they are expecting plan approval in February and construction would be finished sometime in April. Commissioner Doolittle asked if there was any objection for adjacent properties when this was taken to the Planning Commission. Mr. Willey stated there was none for this item. Commissioner Oliver asked where she could find the Park Land Easement Policy. Mr. Crump answered that it could be found on the Parks website. Commissioner Guinn asked if there would be access to the outflow for maintenance. Mr. Crump confirmed there would be access and would be included in the easement agreement. Commissioner Guinn asked that they be considerate of the mountain bikers using the area.

George Lee made public comment regarding the cost of cleanup and ongoing maintenance. Mr. Crump stated DR Horton will be responsible for the maintenance.

Motion by Commissioner Guinn to recommend to the Board of County Commissioners to approve the purchase of a permanent storm drain and drainage easement totaling approximately 10,426 square feet by DR Horton on APN 162-010-20, a parcel owned by Washoe County. Second by Commissioner Boardman. Motion carried.

**11. Discussion and possible approval of joint meeting with the City of Reno Recreation and Parks Commission, City of Sparks Parks and Recreation Commission and Washoe County Open Space and Regional Parks Commission to be held February 5, 2019 6:00 pm-8:00pm, at McKinley Arts and Culture Center Auditorium**

Eric Crump presented a recommendation for a joint meeting with the City of Reno Recreation and Parks Commission, City of Sparks Parks and Recreation Commission and Washoe County Open Space and Regional parks Commission on February 5, 2019.

Commissioner Guinn asked if Mr. Crump could dig up past joint meeting minutes as there have been some good topics discussed. Mr. Crump stated he would.

Motion by Commissioner Guinn for staff to schedule the February 5, 2019 joint Commission meeting at McKinley Arts and Culture Center Auditorium. Second by Commissioner Oliver. Motion carried.

## **12. Update and discussion on new elementary school site planning in Cold Springs**

Eric Crump gave a presentation and an update on a possible elementary school site in Cold Springs.

Commissioner Nenzel stated that Nancy Gomes looks to have sufficient property to be expanded and asked if this was an option. Adam Searcy, Washoe County School District, explained that the school district felt it was an unworkable combination school, it didn't align with academic objectives and just the physical logistics of construction when school is in session. Commissioner Nenzel asked if the school district felt if the area was at a peak for elementary age school children. Mr. Searcy said it is cyclical and the school district follows these patterns. A second elementary school is warranted in Cold Springs even without any additional development. Commissioner Nenzel asked when a new school would be completed. Mr. Searcy replied that it would open in August 2021. Commissioner Boardman asked if Lifestyle Homes has contributed any monetary assistance for schools. Mr. Crump cannot speak to that but they have been very good to the County in regards to parks. Mr. Searcy clarified that the middle school and ball park properties were donated to the school district by Lifestyle Homes. Commissioner Guinn thanked Mr. Searcy and Mr. Crump for their due diligence. Commissioner Guinn asked that Mr. Crump has the Operations staff put in their opinion as they are the ones who have to take care of the parks. Commissioner Lee asked if there were any traffic studies done. Mr. Searcy said they are in progress but not a big push as of yet because a site has not been chosen. Kitty Jung, Commission Liaison, asked if schools were also parks when not in session. Mr. Searcy said that outside of school hours it is open for public use. Commissioner Doolittle asked about development to the north. Mr. Crump said there is some build out left, 80 – 100 homes, but then he should be done. Commissioner Doolittle asked if there was any park land left to be dedicated. Mr. Crump was unaware if there was. Commissioner Doolittle asked if this property will be rededicated or purchased by the school district. Mr. Crump stated that it would be purchased by the school district.

## **13. Presentation, update and discussion by Wood Rogers, Inc., on Washoe County Park Master Plan**

Eric Hasty, Wood Rogers, Inc., gave a presentation on the Washoe County Park Master Plan.

Commissioner Doolittle asked if materials could be printed larger. Kitty Jung asked what area of Sun Valley was be identified as Reno property. Mr. Hasty stated the General Improvement District. Ms. Jung said they are not City of Reno. Mr. Hasty stated that it would act similar as City of Reno. Ms. Jung would like to know the difference in the balances between Incline Village and Sun Valley General Improvement Districts. Michael Large, Deputy District Attorney, encouraged members to keep comments on the agenda topic. Mr. Crump made clear that Washoe County collects residential construction tax for all unincorporated areas of Washoe County. Commissioner Lee

was wondering about the connecting trails. Mr. Hasty said it would be addressed by each development.

Karen Mullen gave public comment regarding how master plans are often shoved to the side and how we need to look at ways to set up for the next bond issue and different ways to fund parks.

Commissioner Doolittle stated the Master Plan is the key to serving the public.

#### **14. Update and final report on Dragon Lights Reno 2018**

Colleen Wallace Barnum, Parks Operations Superintendent, gave a presentation on Dragon Lights Reno 2018.

Commissioner Guinn commented on what a great event this was. Commissioner Doolittle commended the Parks staff on their hard work.

#### **15. Program/Park of the Month: *Story Stroll at Davis Creek Park***

Nick Steuer gave a presentation on Story Stroll at Davis Creek Park.

#### **16. Park Reports**

Colleen Wallace Barnum highlighted the ribbon cutting at the Spanish Springs Senior Meal site next Tuesday, December 4<sup>th</sup> at 11:00 am at the Community Center at Lazy 5.

#### **17. Director's Report**

Eric Crump presented the Director's Report for Assistant County Manager Dave Solaro. The December Parks Commission meeting is cancelled. The January meeting will be rescheduled as it falls on New Year's Day. Mr. Crump announced Commissioner Daniels resignation.

Eric highlighted BCC items that would be of interest to the Commission. These highlights included donations, an approved agreement for the Galena Terrace Park and an agreement for an indoor tennis facility.

Commissioner Doolittle asked about the land lease with the indoor tennis facility. Mr. Crump stated he is not familiar with the agreement.

#### **18. Commissioner's Comments**

Commissioners Oliver, Lee and Chen stated their appreciation to serve on this Commission. Commissioner Guinn gave sentiments as to Commissioner Daniels departure and thanked the Parks for the bear warnings. He also thanked the crews clearing the snow out of the Galena park. Kitty Jung welcomed the new Commissioners. Ms. Jung would like to add the topic of best practices at dog parks in regards to user safety to the agenda. Commissioner Doolittle welcomed the new Commissioners.

**19. Public Comments**

None

Meeting adjourned at 4:28 pm.

Respectfully submitted,

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Jennifer Purgitt, Recording Secretary

Approved by Commission in session on January 15, 2019.

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Doug Doolittle, Chairman